

UNIVERSITY HILLS CONDOMINIUM OWNERS ASSOCIATION II
GENERAL SESSION MEETING MINUTES
DECEMBER 8, 2020

BOARD MEMBERS PRESENT:

Sheila Griffin
Stephane Muller
Denise Chilcote
Philomena Essed
Molly Schneider

BOARD MEMBERS ABSENT:

None

MANAGEMENT REPRESENTATIVES:

Kim Encinas
Andrew Herndon

CALL TO ORDER

The meeting was called to order at 5:00 P.M. by Management via zoom meeting.

UNFINISHED/NEW BUSINESS

- A. **Minutes** – A motion was made, seconded and carried to approve the minutes from the August 25, 2020 General Session meeting. Motion carried 5/0.

- B. **Financial Statements** - A motion was made, seconded and carried to accept the August 31, 2020, September 30, 2020 and October 31, 2020 financial statements as presented. Motion carried 5/0.

- C. **Rain Gutter/Downspout Cleaning** – A motion was made, seconded and carried to approve the proposal from Prestige Roofing Solutions for cleaning the Association’s rain gutters/downspouts, for a cost of \$7,830.00. Motion carried 5/0.

- D. **Reserve Study Proposal** – A motion was made, seconded and carried to approve the proposal from Advanced Reserve Solutions (ARS) to prepare the Association’s reserve study without a site inspection and an update only, for a cost of \$1,000.00. Motion carried 5/0.

- E. **Additional Agenda Items** – No additional agenda items were discussed.

F. **Next Meeting Date** – A motion was made, seconded and carried to hold the next Board of Directors meeting on Thursday, February 24, 2021 at 5:00 P.M. via zoom meeting. Motion carried 5/0.

HOMEOWNER FORUM

One homeowner was present.

ADJOURNMENT

There being no further business to discuss, the General Session meeting was adjourned at 6:15 P.M.

ACCEPTED: Shelia Griffin DATE: 2/24/20