UNIVERSITY HILLS CONDOMINIUM OWNERS ASSOCIATION II
GENERAL SESSION MEETING MINUTES
DECEMBER 8, 2020

BOARD MEMBERS PRESENT: Sheila Griffin
Stephane Muller
Denise Chilcote
Philomena Essed
Molly Schneider

BOARD MEMBERS ABSENT: None

MANAGEMENT REPRESENTATIVES: Kim Encinas
Andrew Herndon

CALL TO ORDER
The meeting was called to order at 5:00 P.M. by Management via zoom meeting.

UNFINISHED/NEW BUSINESS

A. Minutes – A motion was made, seconded and carried to approve the minutes from the August 25, 2020 General Session meeting. Motion carried 5/0.

B. Financial Statements - A motion was made, seconded and carried to accept the August 31, 2020, September 30, 2020 and October 31, 2020 financial statements as presented. Motion carried 5/0.

C. Rain Gutter/Downspout Cleaning – A motion was made, seconded and carried to approve the proposal from Prestige Roofing Solutions for cleaning the Association’s rain gutters/downspouts, for a cost of $7,830.00. Motion carried 5/0.

D. Reserve Study Proposal – A motion was made, seconded and carried to approve the proposal from Advanced Reserve Solutions (ARS) to prepare the Association’s reserve study without a site inspection and an update only, for a cost of $1,000.00. Motion carried 5/0.

E. Additional Agenda Items – No additional agenda items were discussed.
F. **Next Meeting Date** – A motion was made, seconded and carried to hold the next Board of Directors meeting on Thursday, February 24, 2021 at 5:00 P.M. via zoom meeting. Motion carried 5/0.

**HOMEOWNER FORUM**
One homeowner was present.

**ADJOURNMENT**
There being no further business to discuss, the General Session meeting was adjourned at 6:15 P.M.

ACCEPTED: ___________________________  DATE: 2/24/20