

UNIVERSITY HILLS CONDOMINIUM OWNERS ASSOCIATION II
GENERAL SESSION MEETING MINUTES
AUGUST 25, 2021

BOARD MEMBERS PRESENT: Sheila Griffin
Stephane Muller
Denise Chilcote
Philomena Essed
Molly Schneider

BOARD MEMBERS ABSENT: None

MANAGEMENT REPRESENTATIVES: Kim Encinas
Andrew Herndon

CALL TO ORDER

The meeting was called to order at 5:00 P.M. by Management via zoom meeting.

UNFINISHED/NEW BUSINESS

- A. **Minutes/Annual Election of the Board Meeting Minutes** – A motion was made, seconded and carried to approve the minutes from the May 26, 2021 General Session meeting and from the June 30, 2021 Annual Election of the Board meeting. Motion carried 5/0.
- B. **Financial Statements** - A motion was made, seconded and carried to accept the May 31, 2021 and June 30, 2021 financial statements as presented. Motion carried 5/0.
- C. **Reseat the Board of Directors** – A motion was made, seconded and carried to have the Board remain seated as stated below. Motion carried 5/0.

President	Sheila Griffin
Vice President	Stephane Muller
Secretary	Philomena Essed
Treasurer	Denise Chilcote
Member at Large	Molly Schneider

- D. **Rain Gutter/Downspout Cleaning** - A motion was made, seconded and carried to approve the proposal from Prestige Roofing Solutions for cleaning the rain gutters/downspouts in the community, for a cost of \$290.00 x 27 buildings = \$7,830.00. Motion carried 5/0.

- E. **Roof Discussion** – The Board reviewed correspondence between Management and Molly Schneider regarding the roofs. Management explained that prior to the pandemic a roofing company was going to come out and fly a drone over the buildings, so they could give a proposal for a preventative maintenance plan for the roofs. Management said they would follow up with the company and see when they would be able to come back out to have this work done so they could provide a proposal.

- F. **Additional Agenda Items** – No additional agenda items were discussed.

- G. **Next Meeting Date** – A motion was made, seconded and carried to hold a meeting in October so the draft audit could be approved and sent out to the membership by 10/30. The Board did not think 11/24 would work as it is the day before Thanksgiving. Motion carried 5/0.

HOMEOWNER FORUM

No homeowners were present.

ADJOURNMENT

There being no further business to discuss, the General Session meeting was adjourned at 6:05 P.M.

ACCEPTED: *Denise B. Chilcote* DATE: 10/29/21