

**IRVINE CAMPUS HOUSING AUTHORITY**  
**Board of Directors' Meeting**  
**September 13, 2017**

BOARD MEMBERS PRESENT: Alan Barbour, Yong Chen, Kenneth Janda, Greg Jue, Heike Rau.

OTHERS PRESENT: Jennifer Barb, Barbara Correa, Lara Grady, Richard Haier, Andrew Herndon, Jane Laning, Robyn Stelk, Victor Van Zandt, Elaine Vatakis.

CALL TO ORDER: Greg Jue called the meeting to order.

**APPROVAL OF MINUTES** The Board postponed approval of the minutes of August 9, 2017 due to lack of a quorum.

**REPORT ON OPERATIONS**

The Chair opened the Operations Report for questions and comments. President Jane Laning updated the Board on several matters:

- Approval of the Area 11-2 Construction Contract and authorization to facilitate the construction loan to the Builder will be postponed until the November Board meeting. The builder remains on schedule for delivery of Area 11-2 homes in late August, 2018. The appraisal for the construction loan is complete.
- The Annual Fall Fiesta is scheduled for Sunday October 1st. All ICHA Board members are invited to the event, which provides an opportunity for Board members to meet University Hills residents.
- A new Communications & Information Technology section is included in the operations report. This new section is a work in progress and Management may change its format over the next few Operations Reports.
- Haskell & White has completed its audit and will deliver the draft report to the Audit Committee in advance of the October Board Meeting.
- Director of Sales & Marketing Nahid Greger has announced her retirement. January 15, 2018 will be her last day.

- The University Hills Transportation Task Force Final Report has been completed and will be posted on the ICHA website later this year. Implementation of recommendations in the report will be budgeted for over several fiscal years. Some recommendations, such as street signage and road striping, are being implemented starting in late October. The report also recommends a transportation-related educational campaign, which will be included in ICHA Newsletters in installments, beginning in December.

**NEW BUSINESS:**

- Area 11 Recreation Amenities

Vice President of Planning & Construction Victor Van Zandt presented a summary of the recreation amenities planned for Area 11 and the process of engaging residents in the selection of amenities through the Area 11 Recreation Amenities Survey, meetings with the HRB committee, and the landscape architect. The community preferences for recreational amenities were clustered by activity and type, which naturally led to three themed park spaces: Vista Park, Playground Park, and Gateway Park. The recreational amenities planned for Area 11 are anticipated to be completed by the end of 2020.

Detailed plans will be submitted to the HRB for formal review by the end of the year as well as an informal review at the Fall Fiesta.

- Rule Enforcement Discussion

Vice President of Community Development Andrew Herndon led a discussion about the need for enforcement of rules in University Hills. The community has grown large enough to justify formal enforcement by ICHA in the vein of large homeowner's associations or city code enforcement departments. Vice President Herndon suggested looking at property management industry group templates as a starting point for this discussion and will report to the Board in subsequent meetings.

**EXECUTIVE SESSION**

The Board went into Executive Session.

**ADJOURNMENT**

The meeting adjourned at 5:30 p.m.