

UNIVERSITY HILLS PROPERTY IMPROVEMENT APPLICATION

I. OWNER INFORMATION

NAME (Print) _____ DATE _____
ADDRESS _____ HOME PHONE _____
PHASE _____ LOT _____ START DATE _____ ENDING DATE _____ WORK PHONE _____

II. PROPOSED PROPERTY IMPROVEMENT DESCRIPTION

| | | |
|--|--------------------|----------------------|
| _____ Air Conditioner | _____ Gazebo | _____ Play Equipment |
| _____ Awnings | _____ Greenhouse | _____ Pool Equipment |
| _____ Basketball Backstop | _____ Gutters | _____ Room Additions |
| _____ Common Area Modification | _____ Landscaping | _____ Spa Equipment |
| _____ Deck (Wood/Elevated) | _____ Painting | _____ Other |
| _____ Fence/Walls (Specify Material & Color) | _____ Patio Covers | |

Please insure that your plans include information listed below in section IV.

III. NEIGHBOR AWARENESS: *

The neighbor's approval is not a condition to your plans being approved by the Homeowners' Representative Board. The intent is to advise your neighbors of your improvement by requiring their signature on the Property Improvement Application. No application will be considered complete until there is evidence neighbors have been advised of this application. Please have each party **initial** the **plans** and this **sheet**.

| | | | Agree | Disagree |
|----------------------------------|------------------|-------------------------------|--------------------------|--------------------------|
| _____ Neighbor's Name (Print) | _____ Address | _____ Neighbor's Signature | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Neighbor's Name (Print) | _____ Address | _____ Neighbor's Signature | <input type="checkbox"/> | <input type="checkbox"/> |
| _____ Neighbor's Name (Print) | _____ Address | _____ Neighbor's Signature | <input type="checkbox"/> | <input type="checkbox"/> |

THE ABOVE AND ATTACHED INFORMATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

Date

*Failure to obtain the above **Neighbor's Awareness** section could delay your request, as the HRB must notify your neighbor in writing of your intent and await a response or attendance at an HRB meeting.

IV. ATTACHMENTS:

PLEASE INCLUDE THE FOLLOWING INFORMATION ON YOUR PLANS.

- Location of residence on lot and dimensions from lot line (plot plan).
- Complete dimensions of improvements in relationship to home and lot line.
- Description of materials and color specifications.
- Drawing showing affected elevations.
- Types of trees and proposed location.

ATTACH DRAWING TO THIS FORM.

Please complete and include this application with two (2) sets of your proposed home improvement plans as stated above to:

University Hills Homeowners' Representative Board
1083 California Avenue
Irvine, CA 92617